

September 25, 2003

TO: Members of the MAG Intelligent Transportation Systems Committee

FROM: Jim Book, City of Glendale, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, October 1, 2003 - 10:00 a.m.
MAG Office Building, 2nd Floor, Cholla Room
302 North First Avenue, Phoenix

The next meeting of the MAG Intelligent Transportation Systems (ITS) Committee will be held at the time and place noted above. Members of the MAG Intelligent Transportation System Committee may attend **in person, via videoconference or by telephone conference call**. Those attending by videoconference must notify the MAG site three business days prior to the meeting. Those attending by telephone conference call are requested to call (602) 261-7510 between 9:55 a.m. and 10:00 a.m. on the date of the meeting. After the prompt, please enter the meeting ID number 4812 (ITSC) on the telephone keypad followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above. **For members traveling by car, parking is available directly beneath the Compass Bank and tickets will be validated at the meeting. For those using transit and the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycles in the bike rack in the garage.**

If you have any questions about the meeting, please contact Sarath Joshua at (602) 254-6300.

TENTATIVE AGENDA

	<u>COMMITTEE ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of the September 3, 2003 Meeting Minutes</u>	2. Review and approve minutes of the meeting held on September 3, 2003.
3. <u>Call to Audience</u>	3. For information.
An opportunity will be provided to members of the public to address the ITS	

Committee on ITS issues. Members of the public will be requested to not exceed a three minutes period for their comments.

4. Program Managers Report

The following items will be addressed:

- ITS/TE On-Call Contract Update
- ITS in the Regional Transportation Plan

5. Concept of Operations Project and the Memorandum of Understanding

Due to some concerns expressed by MAG member agencies on the process that the committee agreed to follow for the execution of the MOU on RCTO, it has been decided to hold signing of all unsigned MOUs until after the project has been presented to the MAG Management Committee. The committee will be informed on the next steps for conclusion of this project.

6. Traffic Signal Synchronization Program

The first set of projects to be launched through the MAG ITS on-call contract will likely be the result of the Traffic Signal Synchronization (TSS) program. This is an initiative that is identified in the Concept of Operations. The committee will be provided a briefing on the program.

7. Status Reports by Committee Members of ITS Activities

Members will be requested to report on ITS related activities in their area.

8. Next Meeting Date

The next meeting is scheduled for 10:00 a.m. on Wednesday, November 5, 2003.

9. Adjournment

4. For information and discussion.

5. For information and discussion.

6. For information and discussion.

7. For information and discussion.

8. For information.

